



MATRIX WILD CARDS/SPECIAL CHARACTERS

Matrix offers a function that will allow users to enter special characters or “wild cards” in order to search multiple parameters OR to EXCLUDE specific data OR allow for an incomplete entry in a certain field.

The following is a table of characters that can be used, and what their function is:

Special Character	Description	Example
+	Greater than or equal to: Allows you to search for values that are greater than or equal to the value you entered. When using the + character, it must follow the value you enter.	<i>Bathrooms: 3+</i> Finds all listings that have 3 or more bathrooms.
-	Less than or equal to: Allows you to search for values that are less than or equal to the value you entered. When using the – character, it must follow the value you enter.	<i>Bathrooms: 4-</i> Finds all listings that have 4 bathrooms or less.
-	Range: Allows you specify a numeric range.	<i>List Price: 150000-200000</i> Finds all listings with a list price ranging from \$150,000 to \$200,000.
,	Either/Or: Allows you to enter multiple values in a single field.	<i>Area: 689, 690</i> Finds all listings that are located in either area 689 or 690.
*	Wildcard: Searches for unknown letters and/or numbers.	<i>Street Name: *Park</i> Finds all listings that are located on a street that ends with the word Park. <i>Street Name: Park*</i> Finds all listings that are located on a street that begins with the word Park. <i>Property Description/Agent comments: *key word*</i> Finds all listings with the “key word” in the property description or office comments. Use commas to separate multiple key words.
!	Exclude Selections: Allows you to exclude listings that contain a specific value for search criteria. When using the ! character, it must precede the value you enter.	<i>Year Built: !*1960*</i> Excludes all listings that contain properties that were built in 1960.