



## MATRIX HOW TO SEARCH USING CITY AND COUNTY FIELDS

This Quick Reference Guide shows you how to search for listings using the new City and County search fields located on each property type's search form in the CRISNetMLS Matrix platform.

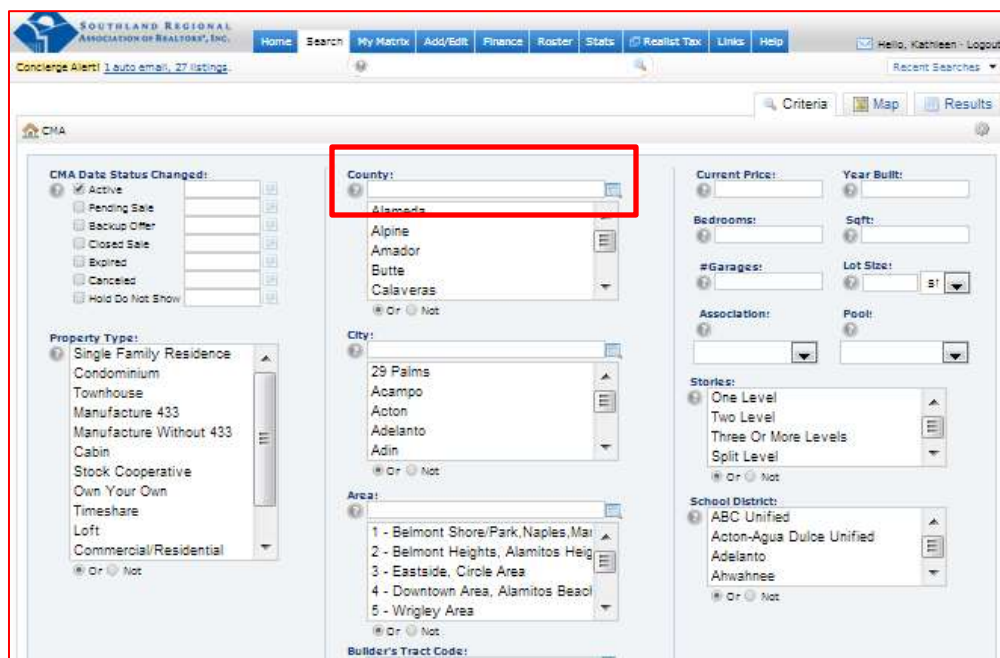
Click the CMA search link for the property type you want to work with.



Then refer to the selections below to select Cities and Counties.

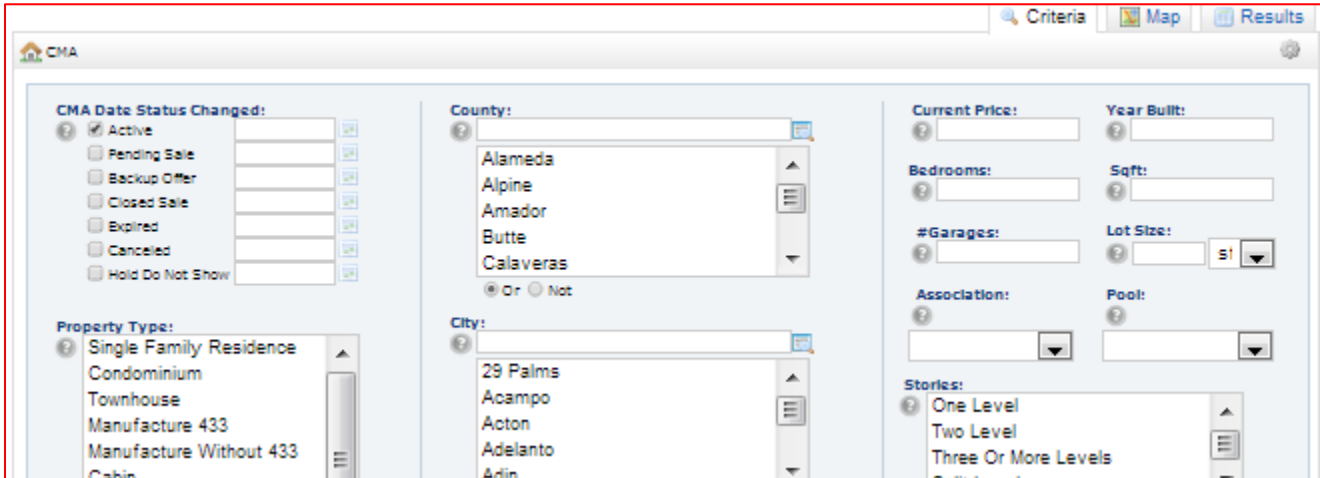
### ***Typing a County, City or Area into the Text Field***

Type a city, county or area name into the text field. You can enter multiple choices by separating them with a comma.

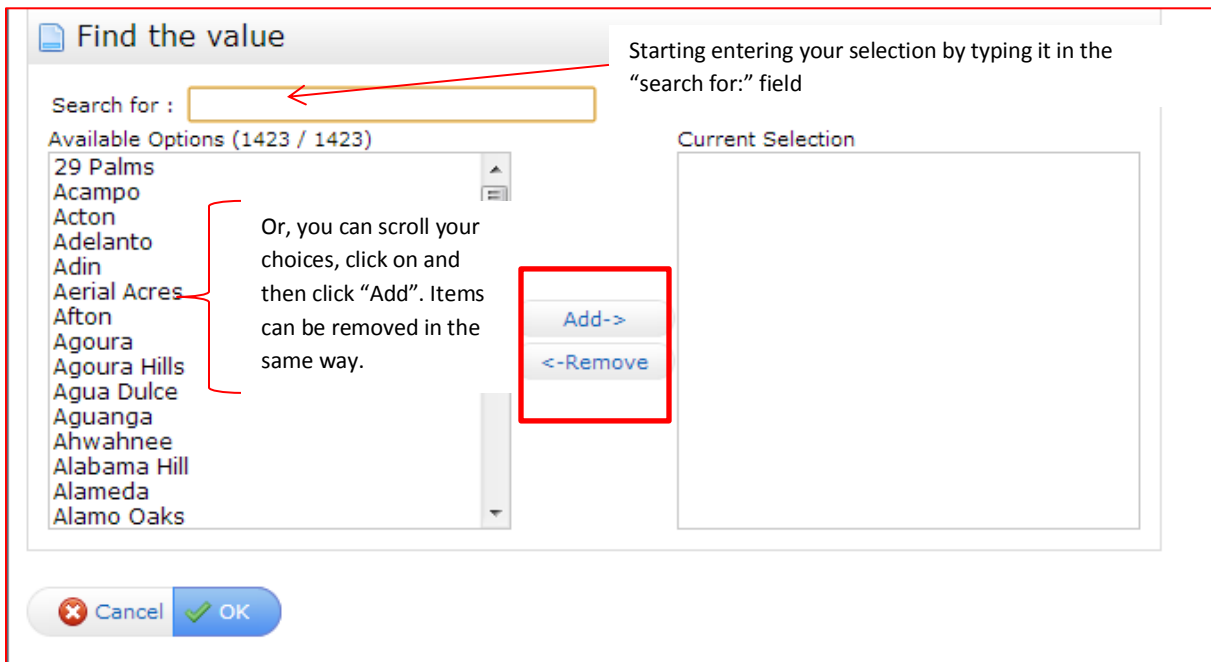


## Using the Search Field Icon

Click the ICON to the right of the search field you are using



You will see the County, City and Area options screen (depending on which search you are using).



You can continue to add multiple choices by clicking "Add" after each selection. Repeat the process to add additional entries.

**NOTE:** To narrow down the list of city's or areas, choose a county you will be searching in and your options will narrow to only those that apply. Your list will be sorted alphabetically and if multiple counties were selected, they will be grouped by county.