

NOVEMBER 2019 ~ COMPUTER / EDUCATION CLASSES

* SRAR 818-786-2110 EXT.268 * SANTA CLARITA (SCV) 661-299-2930 *

****Wireless internet is available. Agents are welcome to Bring their Laptop and follow during Lectures.****

Sun	Monday	Tuesday	Wednesday	Thursday	Friday	Sat
	**Must have a user name and password for CAR.ORG to follow along in Zipforms Plus using your laptop.				1	2
3	4 SRAR Lecture Matrix Searching 1 2:00 pm – 4:00 pm RSVP 818 947-2268	5	6 SRAR Lecture Matrix Map Basics 10:00 am – 12:00 pm RSVP 818 947-2268	7 SRAR Lecture Zipforms Plus** 5:00 pm – 7:00 pm RSVP 818 947-2268	8 SRAR Lecture Listing Management Add/Edit 2:00 pm – 4:00 pm RSVP 818 947-2268	9
10	11 SRAR CLOSED FOR VETERANS DAY	12 SRAR Lecture Realist 2.0 5:00 pm – 7:00 pm RSVP 818 947-2268	13 Santa Clarita Lectures Listing Management Add/Edit 10:00 am – 12:00 pm Matrix Searching 1 1:00 pm – 3:00 pm RSVP 661 299-2930	14	15 SRAR Lecture Matrix Tips & Tricks 10:00 am – 12:00 pm RSVP 818 947-2268	16
17	18 SRAR Lectures Apps Class 2:00 pm – 3:30 pm Matrix Searching 1 5:00 pm – 7:00 pm RSVP 818 947-2268	19 SRAR Lecture Cloud CMA 5:00 pm – 7:00 pm RSVP 818 947-2268	20	21 SRAR Lecture Matrix Contacts, Portals & Emails 2:00 pm – 4:00 pm RSVP 818 947-2268	22 SRAR Lecture Listing Management Add/Edit 10:00 am – 12:00 pm RSVP 818 947-2268	23
24	25 SRAR Lecture Listing Management / Add/Edit 5:00 pm – 7:00 pm RSVP 818 947-2268	26	27	28 SRAR CLOSED FOR THANKSGIVING HOLIDAY	29 SRAR CLOSED FOR THANKSGIVING HOLIDAY	30

November 2019

COMPUTER / EDUCATION CLASSES

RESERVATIONS REQUIRED for ALL CLASSES

SRAR (818) 786-2110 (Ext 268) * Santa Clarita Valley (661) 299-2930

LEVEL 1 – CORE CLASSES

Listing Management / Add Edit Required class to input or update your listings in CRISNet. Class covers how to input and make changes to your listings in CRISNet.

<u>Lectures</u>	Friday 8th	2:00pm-4:00pm		SRAR Auditorium
	Wednesday 13th	10:00am – 12:00pm	Santa Clarita Office 20655 Soledad Cyn Rd 33	SRAR Auditorium
	Friday 22nd	10:00am-12:00pm		SRAR Auditorium
	Monday 25th	5:00pm-7:00pm		SRAR Auditorium

Matrix Searching 1 Learn how to search successfully in Matrix. Covers how to get Comps, New Listings, Email Reports, Save Searches and other useful tips.

<u>Lectures</u>	Monday 4th	2:00pm-4:00pm		SRAR Board Room
	Wednesday 13th	1:00pm-3:00pm	Santa Clarita Office 20655 Soledad Cyn Rd 33	SRAR Auditorium
	Monday 18th	5:00pm-7:00pm		SRAR Auditorium

zipForm Plus -Class covers getting a CAR user name & password, setting up your profile, making templates, new transactions, MLS Connect, working with existing transactions/templates and more. *Must have a username and password on CAR.ORG to follow along in zipForm Plus workshop using your laptop.

<u>Lecture</u>	Thursday 7th	5:00pm-7:00pm		SRAR Auditorium
----------------	--------------	---------------	--	-----------------

LEVEL 2

Matrix Map Basics - Search using Matrix's map tools, get driving directions & other tips.

SUGGESTED PRE-REQUISITE CLASS MATRIX SEARCHING 1

<u>Lecture</u>	Wednesday 6th	10:00am-12:00pm		SRAR Board Room
----------------	---------------	-----------------	--	-----------------

Apps Class - Learn how to use your CRMLS App and your MLS Touch App. This is a basic App Class designed to get you started searching and connecting with your Client on the Go.

<u>Lecture</u>	Monday 18th	2:00pm-3:30pm		SRAR Auditorium
----------------	-------------	---------------	--	-----------------

Cloud CMA Plus- An Easy, Quick yet Sophisticated program for CMAs, Buyer Tours, Property Reports and Flyers with QR codes & smartphone reports for you & your clients.

<u>Lecture</u>	Tuesday 19th	5:00pm-7:00pm		SRAR Auditorium
----------------	--------------	---------------	--	-----------------

Matrix Tips and Tricks - Speed bar, Carts, Market Watch Widget, Custom displays, and more.

SUGGESTED PRE-REQUISITE CLASS MATRIX SEARCHING 1

<u>Lecture</u>	Friday 15th	10:00am-12:00pm		SRAR Board Room
----------------	-------------	-----------------	--	-----------------

Matrix Contacts Portals & Emails - Add and Manage Contacts, Emails, Set-up Alerts and more.

SUGGESTED PRE-REQUISITE CLASS MATRIX SEARCHING 1

<u>Lecture</u>	Thursday 21st	2:00pm-4:00pm		SRAR Auditorium
----------------	---------------	---------------	--	-----------------

CRISNet AGENT TOOLS and MORE!

Realist 2.0 - Find property tax data in all 58 counties of California. Learn the basics to get started in Realist 2.0 including reports, creating a search, labels and more! Realist 2.0 requires Flash support on your browser.

<u>Lecture</u>	Tuesday 12th	5:00pm-7:00pm		SRAR Auditorium
----------------	--------------	---------------	--	-----------------