

MARCH 2018 ~ COMPUTER / EDUCATION CLASSES

* SRAR 818-786-2110 EXT.268 * SANTA CLARITA (SCV) 661-299-2930 *

****Wireless internet is available. Agents are welcome to Bring their Laptop and follow during Lectures.****

Sun	Monday	Tuesday	Wednesday	Thursday	Friday	Sat
	** MUST have a user name and password for CAR.org and be registered for Zipforms Plus PRIOR to class to follow along on your laptop.			1 SRAR Lecture Matrix Searching 1 2:00 pm - 4:00 pm RSVP 818 947-2268	2	3
4	5	6 SRAR Lectures Matrix Map Basics 2:00 pm – 4:00 pm Matrix Searching 1 5:00 pm – 7:00 pm RSVP 818 947-2268	7 SRAR Lecture Zipforms Plus ** 5:00 pm – 7:00 pm RSVP 818 947-2268	8	9 SRAR Lecture Listing Management/Add Edit 2:00 pm – 4:00 pm RSVP 818 947-2268	10
11	12	13 SRAR Lecture Cloud CMA Plus 10:00 am – 12:00 pm RSVP 818 947-2268	14 Santa Clarita Lectures Listing Management/Add Edit 10:00 am – 12:00 pm Matrix Contacts,Portals & Emails 1:00pm – 3:00pm RSVP 661 299-2930	15	16	17
18	19	20 SRAR Lecture Listing Management/Add Edit 5:00 pm – 7:00 pm RSVP 818 947-2268	21 SRAR Lecture Cloud CMA Plus 5:00 pm – 7:00 pm RSVP 818 947-2268	22 SRAR Lecture Matrix Searching 1 10:00 am – 12:00 pm RSVP 818 947-2268	23	24
25	26 SRAR Lecture REALTORS Property Resource 5:00 pm – 7:00 pm RSVP 818 947-2268	27 SRAR Lecture Matrix Contacts,Portals & Emails 10:00 am – 12:00 pm RSVP 818 947-2268	28 SRAR Lecture Matrix Tips & Tricks 2:00 pm – 4:00 pm RSVP 818 947-2268	29	30	31

March 2018

COMPUTER / EDUCATION CLASSES

RESERVATIONS REQUIRED for ALL CLASSES

SRAR (818) 786-2110 (Ext 268) * Santa Clarita Valley (661) 299-2930

LEVEL 1 – CORE CLASSES

Listing Management / Add Edit Required class to input or update your listings in CRISNet. Class covers how to input and make changes to your listings in CRISNet.

<u>Lectures</u>	Friday 9th	2:00pm-4:00pm	SRAR Auditorium
	Wednesday 14th	10:00am-12:00pm	Santa Clarita Office 20655 Soledad Cyn Rd #33
	Tuesday 20th	5:00pm-7:00pm	SRAR Auditorium

Matrix Searching 1 Learn how to search successfully in Matrix. Covers how to get Comps, New Listings, Email Reports, Save Searches and other useful tips.

<u>Lectures</u>	Thursday 1st	2:00pm-4:00pm	SRAR Auditorium
	Tuesday 6th	5:00pm-7:00pm	SRAR Auditorium
	Thursday 22nd	10:00am-12:00pm	SRAR Auditorium

zipForm Plus -Class covers getting a CAR user name & password, setting up your profile, making templates, new transactions, MLS Connect, working with existing transactions/templates and more. *Must have a username and password on CAR.ORG to follow along in zipForm Plus workshop using your laptop.

<u>Lecture</u>	Wednesday 7th	5:00pm-7:00pm	SRAR Auditorium
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LEVEL 2

Matrix Contacts Portals & Emails - Add and Manage Contacts, Emails, Set-up Alerts and more.

SUGGESTED PRE-REQUISITE CLASS MATRIX SEARCHING 1

<u>Lectures</u>	Wednesday 14th	1:00pm-3:00pm	Santa Clarita Office 20655 Soledad Cyn Rd #33
	Tuesday 27th	10:00am-12:00pm	SRAR Auditorium

Matrix Map Basics - Search using Matrix's map tools, get driving directions & other tips.

SUGGESTED PRE-REQUISITE CLASS MATRIX SEARCHING 1

<u>Lecture</u>	Tuesday 6th	2:00pm-4:00pm	SRAR Auditorium
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Cloud CMA Plus- An Easy, Quick yet Sophisticated program for CMAs, Buyer Tours, Property Reports and Flyers with QR codes & smartphone reports for you & your clients.

<u>Lectures</u>	Tuesday 13th	10:00am-12:00pm	SRAR Board Room
	Wednesday 21st	5:00pm-7:00pm	SRAR Auditorium

Matrix Tips and Tricks - Speed bar, Carts, Market Watch Widget, Custom displays, and more.

SUGGESTED PRE-REQUISITE CLASS MATRIX SEARCHING 1

<u>Lecture</u>	Wednesday 28th	2:00pm-4:00pm	SRAR Auditorium
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CRISNet AGENT TOOLS and MORE!

Realtors Property Resource -(RPR) is the National Association of REALTORS (NAR) exclusive online REALTOR EXCLUSIVE database providing REALTORS with data from over 147 million parcels Nationally! RPR gives Brokers and Agents valuable tools needed to increase efficiency in today's marketplace.

<u>Lecture</u>	Monday 26th	5:00pm-7:00pm	SRAR Auditorium
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