VCRDS

Ventura County Regional Data Share
COMMERCIAL LISTING INPUT FORM

Ventura County REGIONAL DATA SHARE

LISTING INFORMATION (* INDICATES REQUIRED FIELD)

*** COUNTY** _____ **APN** _____

***PUBLIC VIEWABLE:** YES ☐ NO ☐ ***SHOW ADDR TO PUBLIC:** YES ☐ NO ☐ ***PROPERTY SUBTYPE:** RETAIL ☐ INDUST. ☐ OFFICE ☐

***OFFICE I.D.** _____ ***AGENT I.D.** _____ **CO-OFF. I.D.** _____ **CO-AGT/2ND AGT I.D.** _____

***STREET NUMBER** _____ **DIRECTION** _____ ***STREET NAME** _____ **UNIT NUMBER** _____

***CITY** _____ ***ZIP CODE** _____

DIRECTIONS TO PROPERTY (250 CHARACTER MAXIMUM)

LISTING DETAILS

***AREA** _____ ***LISTING DATE** _____ ***EXPIRATION DATE** _____ ***LISTING PRICE** $ _____

***AGREEMENT TYPE:** ☐ EXCLUSIVE RIGHT TO SELL ☐ EXCLUSIVE AGENCY ☐ OPEN ***SOC** _____ ***SCA:** YES ☐ NO ☐

***AGREEMENT TYPE 2:** *ENTRY ONLY: YES ☐ NO ☐ ***SUB LEASE OK:** YES ☐ NO ☐ ***TOTAL# OF UNITS:** _____

*LIMITED SERVICE: YES ☐ NO ☐ ***ZONING** _____ ***LOT SIZE** _____

***RENT SQ. FT.** _____ ***APPROX SQ. FT.** _____

***PARKING SPACES:** ☐ 0-5 ☐ 6-10 ☐ 11-15 ☐ 16-25 ☐ 26-50 ☐ 51-100 ☐ 100+ ☐ OTHER/SEE REMARKS

UNIT INFORMATION

***UNIT 1 TENANT**		***UNIT 1 AP SQ FT**		***UNIT 1 LEASE EXP**		UNIT 1 OPTIONS	
UNIT 1 PR/SQ FT		***UNIT 1 COST OF LIVING**				***UNIT 1 LEASE TYPE**	
UNIT 2 TENANT		UNIT 2 AP SQ FT		UNIT 2 LEASE EXP		UNIT 2 OPTIONS	
UNIT 2 PR/SQ FT		UNIT 2 COST OF LIVING				UNIT 2 LEASE TYPE	
UNIT 3 TENANT		UNIT 3 AP SQ FT		UNIT 3 LEASE EXP		UNIT 3 OPTIONS	
UNIT 3 PR/SQ FT		UNIT 3 COST OF LIVING				UNIT 3 LEASE TYPE	
UNIT 4 TENANT		UNIT 4 AP SQ FT		UNIT 4 LEASE EXP		UNIT 4 OPTIONS	
UNIT 4 PR/SQ FT		UNIT 4 COST OF LIVING				UNIT 4 LEASE TYPE	
UNIT 5 TENANT		UNIT 5 AP SQ FT		UNIT 5 LEASE EXP		UNIT 5 OPTIONS	
UNIT 5 PR/SQ FT		UNIT 5 COST OF LIVING				UNIT 5 LEASE TYPE	
UNIT 6 TENANT		UNIT 6 AP SQ FT		UNIT 6 LEASE EXP		UNIT 6 OPTIONS	
UNIT 6 PR/SQ FT		UNIT 6 COST OF LIVING				UNIT 6 LEASE TYPE	
UNIT 7 TENANT		UNIT 7 AP SQ FT		UNIT 7 LEASE EXP		UNIT 7 OPTIONS	
UNIT 7 PR/SQ FT		UNIT 7 COST OF LIVING				UNIT 7 LEASE TYPE	
UNIT 8 TENANT		UNIT 8 AP SQ FT		UNIT 8 LEASE EXP		UNIT 8 OPTIONS	
UNIT 8 PR/SQ FT		UNIT 8 COST OF LIVING				UNIT 8 LEASE TYPE	
UNIT 9 TENANT		UNIT 9 AP SQ FT		UNIT 9 LEASE EXP		UNIT 9 OPTIONS	
UNIT 9 PR/SQ FT		UNIT 9 COST OF LIVING				UNIT 9 LEASE TYPE	
UNIT10 TENANT		UNIT10 AP SQ FT		UNIT10 LEASE EXP		UNIT10 OPTIONS	
UNIT10 PR/SQ FT		UNIT10 COST OF LIVING				UNIT10 LEASE TYPE	

PLANT DATA

***MEN'S TOILET** _____ ***WOMEN'S TOILET** _____ ***TRUCK WELL** YES ☐ NO ☐ ***POWER** _____ ***DOCK** YES ☐ NO ☐

***AIR-PLT** YES ☐ NO ☐ ***HEAT-PLT** YES ☐ NO ☐ ***RAIL** YES ☐ NO ☐ ***HANDICAP ACCESS-PLT** YES ☐ NO ☐

OFFICE DATA

***MEN'S TOILET-OFFICE** _____ ***WOMEN'S TOILET-OFFICE** _____ ***MEZZ SQ FT** _____ ***OFFICE SQ FT** _____

***AIR-OFFICE** YES ☐ NO ☐ ***HEAT-OFFICE** YES ☐ NO ☐ ***HANDICAP ACCESS-PLT** YES ☐ NO ☐

ANNUAL EXPENSES

***INSURANCE** $ _____ ***REPAIR** $ _____ ***VACANCY FACTOR** _____ % ***VACANCY FACTOR INFO** _____

***RETAX YEAR FROM** _____ ***RETAX YEAR TO** _____ ***RETAXES** $ _____ ***LANDSCAPING** $ _____

***UTILITIES** $ _____ ***OTHER DESCRIPTION** _____ ***OTHER** $ _____

***TOTAL ANN EXP** $ _____ ***TOTAL ANN INCOME** $ _____

BUILDING AND LAND DATA

***CONSTRUCTION** (3 MAXIMUM)
☐ BLOCK ☐ CONCRETE TILT-UP ☐ SIDING ☐ STUCCO ☐ OTHER / SEE REMARKS
☐ BRICK ☐ CONCRETE ☐ STONE ☐ WOOD

***BUILDING DIMENSIONS** _____

***STORIES / LIVING SPACE** (3 MAXIMUM)
☐ 1 STORY ☐ 3 STORY ☐ LOWER-LEVEL ☐ TRI-LEVEL ☐ OTHER / SEE REMARKS
☐ 2 STORY ☐ 4 STORY ☐ SPLIT-LEVEL ☐ UPPER-LEVEL

***YEAR BUILT** _____ **OR** ☐ UNDER CONSTRUCTION ☐ NEW CONSTRUCTION ☐ UNKNOWN

***MIN CLEARANCE HEIGHT** _____ ***MIN CEILING HEIGHT** _____

***ROOF** (2 MAXIMUM)
☐ ASPHALT / ROCK ☐ CONCRETE SHAKE ☐ SHAKE ☐ NONE
☐ COMPOSITION SHINGLE ☐ METAL ☐ WOOD SHINGLE ☐ OTHER / SEE REMARKS

***FENCE** YES ☐ NO ☐ ***FOIL** YES ☐ NO ☐ ***SKYLIGHTS** YES ☐ NO ☐ ***SPRINKLERS** YES ☐ NO ☐

SHOWING INSTRUCTIONS

***SHOWING INSTRUCTIONS:** (2 MAXIMUM)

- ☐ APPT w/ AGENT
- ☐ APPT w/ OCCPNT
- ☐ KEYBOX - CALL OCCPNT
- ☐ KEYBOX - GO DIRECT
- ☐ KEYBOX - VACANT
- ☐ KEYBOX - CODE REQ
- ☐ SECURITY ALARM
- ☐ OTHER / SEE AGENT REMARKS

*** KEYBOX LOCATION**

MARKETING REMARKS (1000 CHARACTER MAXIMUM)

(Remarks may not reference names, phone numbers, e-mail addresses, websites or codes)

AGENTS REMARKS (500 CHARACTER MAXIMUM)

BROKER TOUR DATE TIME

OPEN HOUSE DATE TIME

KEYBOX SERIAL NUMBER **SHACKLE CODE**

VCRDS 10/2007

(* INDICATES REQURIED FIELD)